

EVALUATION CHECKLIST

You can use this checklist to support the evaluation process

- Is the mission of your organization clearly defined and describes its intended purpose?
- Have you analyzed the information in the Community Assessment to determine a specific need (s) that will be addressed by the organization?
- Do you have a written plan?
- Do the services/activities match the need and tie back to the mission?
- Is there a combination of services that support moving families out of poverty?
- Have strategies been identified that will achieve the outcomes?
- Does the outcome match the outcome indicator?
- Are the timeframes realistic?
- Have attainable outcomes been identified and match each service/activity?
- Have you accurately projected the number of persons/families who will participate and achieve the identified outcomes?
- Do you have tools that will measure the results?
- Are there specific personnel for data collection and analysis?
- Has all demographic data been recorded in Easy Trak on each participant?